

# CIL Local Funding Application Form

SPELTHORNE BOROUGH COUNCIL



## Spelthorne Takes Shape

Please read the CIL Local Funding Application Form – Guidance Notes before completing this form.

To discuss a potential project, or for further guidance, please contact the Strategic Planning Team on 01784 444 278 or email [cil@spelthorne.gov.uk](mailto:cil@spelthorne.gov.uk) .

Please return completed application forms and supporting information to:  
[cil@spelthorne.gov.uk](mailto:cil@spelthorne.gov.uk) .

# Application Form

Question	Response						
1. Applicant organization	Spelthorne Borough Council – Leisure & Community Development						
2. Name and position of main contact	Mary Holdaway (Wed – Fri) Active Lifestyle & Wellbeing Manager  and  Claire Moore (Mon – Wed) Leisure Facilities and Projects Manager						
3. Applicant contact details (phone number, email and address)	01784 446261 (Mary) <a href="mailto:m.holdaway@spelthorne.gov.uk">m.holdaway@spelthorne.gov.uk</a>  01784 446452 (Claire) <a href="mailto:c.moore@spelthorne.gov.uk">c.moore@spelthorne.gov.uk</a>						
4. Type of organization  If a charity, please provide registration number	Local authority						
5. Is the organization able to reclaim VAT?	Yes						
6. Project name	Grass football pitch improvements						
7. Address of project (including postcode)	Council owned pitches in Spelthorne including: <table border="1" data-bbox="424 1767 1385 1989"> <tbody> <tr> <td>Ashford Recreation Ground</td> <td>Rosary Gardens, Ashford, TW15 1BX</td> </tr> <tr> <td>Bishop Duppas Recreation Ground</td> <td>Walton Bridge Road, Shepperton, TW17 8NR</td> </tr> <tr> <td>Cedars Recreation Ground</td> <td>Green Street, Sunbury-on-Thames, TW16 6QQ</td> </tr> </tbody> </table>	Ashford Recreation Ground	Rosary Gardens, Ashford, TW15 1BX	Bishop Duppas Recreation Ground	Walton Bridge Road, Shepperton, TW17 8NR	Cedars Recreation Ground	Green Street, Sunbury-on-Thames, TW16 6QQ
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Cedars Recreation Ground	Green Street, Sunbury-on-Thames, TW16 6QQ						

	Kenyngton Recreation Ground	Bryony Way, Sunbury-on-Thames, TW16 7RH
	Laleham Park	Shepperton Road and Thames Side, TW18 1SS
	Lammas Recreation Ground	Wraysbury Road, Staines-upon-Thames, TW18 4XZ
	Littleton Recreation Ground	Laleham Road, Littleton, TW17 0JS
	Long Lane Recreation Ground	Cambria Gardens, Stanwell, TW19 7ER
	Shepperton Recreation Ground	Glebeland Gardens, Shepperton, TW17 9DH
8. Summary of the project proposal	This project will make improvements to Local Authority owned, community accessible grass football pitches within Spelthorne to ensure sufficient good quality pitches are available to meet the boroughs needs.	
9. Estimated project cost (including detailed breakdown of the overall cost and what the CIL funding requested will cover)  Please provide quotes for the work/project. If specialist/be spoke area, where only one or two quotes are available, please add details within this section.	<p>At time of writing the Council is through to the second round of the Football Foundations local pitch improvement programme pilot. As part of this Pitch Power pitch assessments have been undertaken by the Council's grounds team and the Grounds Maintenance Association in partnership with the Football Foundation. These have been completed and assessment reports are being carried out. Once these are complete, we will be provided with a performance quality standard and exact recommendations for improvements to individual pitches. This will enable full costs to be obtained. Based on the existing grass pitch maintenance programme for clubs, the usual sum for enhancements of an 11 aside pitch is approximately £15,000. For 9 v 9 pitches it's approximately £12,000 and for smaller mini pitches it is £9,000. Spelthorne Borough Council have 19 pitches of varying sizes (12 11-aside, 2 9-aside and 5 mini). Twelve of these pitches are currently marked, one is available for booking and there is demand for an additional four. Based on these figures the estimated cost of the project could be up to £234,000.</p> <p>12 x £15,000 2 x £12,000 5 x £9,000 Total £249,000</p> <p>Until the pitch power assessment reports have been completed and the recommendations for each individual pitch are obtained, we are unable to say exactly what the costs will be for each pitch or each bit of work, however, items likely to be included in the costs are contractor works e.g levelling, slitting, scarification and decompaction and the purchasing materials and equipment such as seed, fertiliser or a soil sampler.</p> <p>Quotes to follow once the performance quality standard scores and</p>	

	recommendations have been received.		
10. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme	Contribution type	Amount	Detail
	CIL funding sought	£68,050	Each pitch will require individual works and any amount would be useful as it would allow some works to go ahead.
	Local authority contribution	£14,000	From Grounds maintenance budgets
	Third party contribution	TBC Could be up to £166950	Football Foundation
	Total cost of project	£249,000	
11. Detail of additional sources of funding available	An application has been submitted to the Football Foundation Local authority grass pitch improvement fund. The Council have been selected to be part of the pilot programme having made a successful expression of interest. Based on previous pitch improvement funds for clubs and other funding pots from the Football foundation a contribution from the Football Foundation could equate to approx. 67% of the total cost of the project.		
12. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	<p>CIL is being sort to help improve the quality of Council owned community accessible football pitches in the borough and help ensure there are sufficient good quality pitches to meet the borough's needs. The Spelthorne playing pitch strategy, undertaken in 2019, assessed the quality of and the supply and demand for all community accessible football pitches in the borough. This assessment included all pitches owned and maintained by the Council as well as those in community ownership. The strategy identified that there is currently a deficit for most types/sizes of football pitches in the borough and that this deficit is likely to increase with the expected rise in population in the coming years. The playing pitch strategy and the football facilities plan, undertaken in the same year by the Football Foundation, both recognize that improvements are required to a number of the pitches in the borough to help ensure good quality pitches are available. 5 pitches in the borough have previously rated poor and several others were on the lower end of standard. The playing pitch strategy acknowledges that without improvement /enhanced maintenance those pitches on the lower end of standard will end up in a poor state. Poor pitches are more likely to be taken out of action decreasing the number available and increasing the deficit. Spelthorne Borough Council are in the 2<sup>nd</sup> round of the Football Foundations Local Authority Grass Pitch Improvement Fund Pilot and are hopeful of receiving some funding towards improving a number of the grass pitches in Spelthorne. The Football Foundation / FA have already made an investment in training Spelthorne staff</p>		

	<p>to undertake pitch inspections. We are aware that if successful in receiving funding from the pitch improvement fund then further funding will still be required for the project. Not all the work for the project needs to be completed at once. Any contributions from CIL would help towards work required. Different pitches will have different requirements and will be prioritized in partnership with the FA and Football Foundation.</p>
<p>13. Please indicate whether the organization has previously received CIL or other funding sources from Spelthorne Borough Council. If yes, provide amounts and timings</p>	<p>We are an internal department so have received other funding but not for this specific project.</p>
<p>14. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>A Playing Pitch Strategy for the borough was undertaken in 2019 and a local football facility plan for Spelthorne was also developed by the Football Foundation in May that year. These documents demonstrate that the facilities in Spelthorne have been well analysed, and they provide clear evidence of a strategic need for improved grass playing pitch provision in the Borough. The playing pitch strategy is available on the Council's website <a href="https://www.spelthorne.gov.uk/article/17519/Playing-Pitch-Strategy">https://www.spelthorne.gov.uk/article/17519/Playing-Pitch-Strategy</a> and the football facilities plan is available at <a href="https://footballfoundation.org.uk/local-plans">https://footballfoundation.org.uk/local-plans</a>.</p> <p>The playing pitch strategy supports SBC's Local Plan and the underpinning Infrastructure Delivery Plan required to support future housing developments. The strategy identified that there is currently a deficit for most types/sizes of football pitches in the borough and that this deficit is likely to increase with the expected rise in population in the coming years.</p> <p>The playing pitch strategy and the football facilities plan both recognize that improvements are required to a number of the pitches in the borough to help ensure good quality pitches are available. 5 pitches in the borough have previously rated poor and several others were on the lower end of standard. The playing pitch strategy acknowledges that without improvement /enhanced maintenance those pitches on the lower end of standard will end up in a poor state. Poor pitches are more likely to be taken out of</p>

	<p>action decreasing the number available thus increasing the pitch deficit. Poor pitches are also more likely to lead to a decline in football participation and activity levels.</p> <p>Spelthorne's Corporate Plan prioritises Community Wellbeing, Recovery and Service Delivery. One of the elements is to prioritise healthy communities which pitch improvements would support. Additionally, the Health &amp; Wellbeing Strategy for Spelthorne prioritizes People, Place and Community, with maximizing the use of parks and open spaces a focus area.</p> <p>Our vision for Spelthorne is that there is a good supply of high-quality playing pitches to meet the sporting needs of local communities. Our playing pitch strategy action plan shows a commitment to addressing the issues raised in the strategy to help ensure that this vision is met. Improving football provision in the borough will also help increase participation in physical activity. We see this as particularly important as part of our Covid recovery. CIL funding will help to enable us to improve the quality of the borough's pitches, helping to boost participation in football and increase physical activity locally.</p>
<p>15. What evidence is there of support from the community</p>	<p>A club survey was undertaken as part of the Playing Pitch Strategy. The survey was circulated by Middlesex FA to all FA-affiliated football clubs in Spelthorne. A number of clubs responded, collectively representing 111 teams, or 74.6% of all the 149 affiliated teams in the Borough.</p> <p>We have also received contact from clubs regarding existing pitches and additional pitch set up (Lammas / Laleham) and regularly liaise with Middlesex FA who in turn liaise with clubs in the borough.</p>
<p>16. Proposed timescales for the project</p>	<p>Once we receive the scores and recommendations from the pitch assessment reports, we will be in a position to undertake the required work subject to funding. If successful with funding from the Football Foundation, then we work with them to identify a programme of works. Where possible, the aim would be to undertake some work during close season ready for the new football season in September. Other work will continue beyond then and will continue beyond 2022. Depending on the nature of the work identified it may be that some work needs to be repeated over a period of time to obtain the best result.</p>
<p>17. Is there a related revenue spend (i.e., day-to-day running</p>	<p>There will be ongoing pitch maintenance costs which will be covered by the Council's grounds maintenance budget. Improvement work to pitches should help reduce the ongoing maintenance required and help reduce costs.</p>

<p>costs) associated with the project? How will this be addressed?</p>	
<p>18. If the organization is not in the public sector please provide details of the organization's finances</p> <p>Please include a copy of the most recently audited accounts, including details of unrestricted reserves</p>	<p>N/A public sector organisation</p>
<p>19. Is planning permission required to carry out the works?</p> <p>If so, please provide the application number or stage the project is in within the planning permission process</p>	<p>No</p>

**CIL Funding Application Form requirements – application checklist:**

- Guidance notes for the application form has been read
- Competitive quotes for work provided (These are to follow)
- Audited accounts (where relevant) provided N/A

**Declaration**

When you have completed the application form, please read and sign the declaration below and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Spelthorne Borough Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described in this application form and as agreed by the Local Spending Board. In such an event, I agree to inform the Council's Infrastructure Delivery Coordinator of any material changes to the proposals set out above. When requested, I agree to provide the Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognize the Council's statutory rights as the designated CIL Charging Authority, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Spelthorne Borough Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Council's Strategic Planning electronic filing system and summarized in the Council's ICT system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicized on the Council website and in public material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see:

<https://www.spelthorne.gov.uk/article/16811/Spelthorne-Council-Privacy-Notices>

Signed: \_\_\_\_\_ 

Organization: \_\_\_\_\_ Spelthorne Borough Council

Date: \_\_\_\_\_ 30/3/22 \_\_\_\_\_

All organizations involved with the application will need to sign and date the form.

Signed: \_\_\_\_\_

Organization: \_\_\_\_\_

Date: \_\_\_\_\_